We will operate our centers based on the Ohio Public Health Advisory System and/or Local Health Department recommendations. The Public Health Advisory System is a color-coded system designed to supplement existing statewide orders through a data-driven framework to assess the degree of the virus’ spread and to engage and empower individuals, businesses, communities, local governments, and others in their response and actions. We will send out notifications as Levels change by phone, text or in person. You can check your County’s Level at Ohio Public Health Advisory System

 <https://coronavirus.ohio.gov/wps/portal/gov/covid-19/public-health-advisory-system/>.

**Enrollment Criteria For 2020/2021 School Year:**

We will be serving a reduced number of slots for the first 9 weeks of school due to the Covid-19 Pandemic. (September 8 – November 5, 2020) We will re-evaluate slots as information is updated in our state.

**Preschool:** Re-enrolling 4- year old’s will be the first priority. Re-enrolling 3 – year old’s will be given 2nd priority. Per slot availability new registrations will be scored according to our point system.

**Early Head Start:** Re-enrolling children who are younger than 3 – years – old by August 1st are given first priority for center-based slots. Per slot availability new registrations will be scored according to our point system.

**Student Dates** - The first day of school for students will be September 8, 2020

**Staff Dates** - The first day for teachers and South Lawn Receptionist will be August 24, 2020

**Bus Drivers and Cooks** – The first day for other 9-month employees will be August 31, 2020

Each center’s operations will operate as follows:



 

**Sites Located in a County Designated Level (1) Yellow and (2) Orange**

|  |  |
| --- | --- |
|  | Coshocton HEAD START OPERATING GUIDANCE |
| Classes | **EHS:** Rm 1 (8 children): M – Thurs. 8:30 – 2:30 Rm 2 (8 children): M – Thurs. 9:00 – 3:00 Rm 3 (8 children): M - Thurs. 9:30 – 3:30 EHS Home Base: HB 1: (10 - 12 Children) 1 Weekly Visit HB 2: (10 – 12 Children) 1 Weekly Visit **Preschool**:  *Hill top Site:*  Half Day (10 children): M – Thurs. 8:30 – 12:30 (Bus) Full Day (10 children): M–Thurs.9:00– 3:00 (Self-Transport)  *South Lawn:* Rm 1 (10 children): M – Thurs. 8:30 – 2:30 (Bus) Rm 2 (10 children): M – Thurs. 8:30 – 2:30 (Bus)Rm 3 (10 children): M - Thurs. 9:00 – 3:00 (Self-Transport)Rm 4 (10 children): M - Thurs. 9:30 – 3:30 (Self-Transport)  *Career Center:* Full Day (10 children): M – Thurs. 9:00 – 3:00 (Self-Transport)  **HS Home Based** – Home Based – Virtual/Distant Learning Visits HB 1: 10 – 12 Children  HB 2: 10 – 12 Children   |
| Parents/Visitors/Volunteers | Parents, family members, visitors, volunteers and staff’s family members will not be allowed past the receptionists’ desk without acknowledgement from the Executive Director and/or prior approval. |
| On Site Monitoring | Coshocton County Head Start Administrative Staff monitoring will be limited to one class a day and staff will adhere to all protocols, including physical distancing and hand washing. Desk/Camera monitoring strongly recommended when possible. |
| Itinerant  | Provide services following all protocols identified in the Ohio Responsible Restart and Coshocton County Head Start rules.They will be limited to the number of children/classrooms that they are exposed to each visit. |
| Mental Health Consultant | Provide services following all protocols identified in the Ohio Responsible Restart and Coshocton County Head Start rules.They will be limited to the number of children/classrooms that they are exposed to each visit. |

**Sites Located in a County Designated Level 3 Red**

|  |  |
| --- | --- |
|  | Coshocton County HEAD START OPERATING GUIDANCE |
|  | **EHS:** Classrooms: Rm 1 (8 children): M – Thurs. 8:30 – 2:30 Rm 2 (8 children): M – Thurs. 9:00 – 3:00 Rm 3 (8 children): M - Thurs. 9:30 – 3:30 EHS Home Base: HB 1: (10 – 12 Children) 1 Weekly Visit HB 2: (10 – 12 Children) 1 Weekly Visit **Preschool:**  Hill top Site: Half Day (10 children): M – Thurs. 8:30 – 12:30 (Bus)Full Day (10 children): M – Thurs. 9:00 – 3:00 (Self-Transport)South Lawn:  Rm 1 (10 children): M – Thurs. 8:30 – 2:30 (Bus)  Rm 2 (10 children): M – Thurs. 8:30 – 2:30 (Bus) Rm 3 (10 children): M - Thurs. 9:00 – 3:00 (Self-Transport) Rm 4 (10 children): M - Thurs. 9:30 – 3:30 (Self-Transport)  Career Center: Full Day (10 children): M – Thurs. 9:00 – 3:00 (Self-Transport)  HS Home Based – Virtual/Distant Learning Visits HB 1: 10 – 12 Children  HB 2: 10 – 12 Children   |
| Parents/Visitors/Volunteers | Parents, family members, visitors, volunteers and staff’s family members will not be allowed past the receptionists’ desk without acknowledgement from the Executive Director and/or prior approval. |
| On Site Monitoring | Coshocton County Head Start Administrative Staff monitoring will be limited to one class a day and staff will adhere to all protocols, including physical distancing and hand washing. Desk/Camera monitoring strongly recommended when possible. |
| Itinerant/Other Special Services | Provide services following all protocols identified in the Ohio Responsible Restart and Coshocton County Head Start rules.They will be limited to the number of children/classrooms that they are exposed to each visit. |
| Mental Health Consultant | Provide services following all protocols identified in the Ohio Responsible Restart and Coshocton County Head Start rules.They will be limited to the number of children/classrooms that they are exposed to each visit. |

**Sites Located in a County Designated Level 4 Purple**

|  |  |
| --- | --- |
|  | Coshocton County HEAD START OPERATING GUIDANCE |
| Classes | Distance Learning for EHS & Preschool ClassroomsHome Based – Distance Learning  |
| Parents/Visitors/Volunteers | Parents and other family members, visitors, and volunteers will not be allowed inside the building. |
| On Site Monitoring | No monitoring will take place.  |
| Itinerant/Other Special Services | Provider services will follow their District or Employer’s protocol.  |
| Mental Health Consultant | Provider services will follow their employer’s protocol. |